



OFFICE OF PROCUREMENT SERVICES
315 WEST MAIN STREET, SUITE 441
PO BOX 7800
TAVARES FL 32778-7800

PHONE: (352) 343-9839
FAX: 352) 343-9473

RFP Title: Laboratory Information Management System (LIMS)
RFP No. 17-0417
ADDENDUM NO. 3
Date: November 23, 2016

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with their response by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum **does not** change the date for receipt of bids or proposals on December 7, 2016, 3:00 p.m.

Questions/Answers:

Question 1: RFP states that entire RFP must be returned – is this just with the original or with all copies and on the CD as well?

Answer 1: Firm shall provide one (1) original, four (4) complete copies and one (1) electronic version of the proposal. Each document will be utilized for its intended purpose.

Question 2: Section 1.13.2 states that we should submit two separately bound documents, consisting of the Technical Proposal and Price Proposal, however, the tabs (more specifically, the Pricing Schedule) noted in the RFP do not reflect that. Do you want Tab 9 separate from the rest of the proposal, in a separate bound document? Please advise how you would like this submitted.

Answer 2:

- A. Firm's proposals shall be organized in format as stated in Section 1.13.2, C, Proposal Sections.
- B. Firms shall remove this language from RFP Section 1.13.2: The vendor's proposal will consist of two separately bound sections. The first section will be the vendor's Technical Proposal. The second section will be the vendor's price proposal.

Question 3: Can the County provide feedback for how long the "transport and inspection" from the court mail receiving center to Lake Co. procurement typically takes to complete?

Answer 3: The County makes every attempt possible to delivery all received mail in a timely manner. Typical transportation and inspection time is less than one (1) day, however, firms shall allow sufficient time for transportation and inspection.

Question 4: We file an annual report with the State of Florida. Is the sunbiz report requested in the RFP the same as the annual report filed?

Answer 4: This is acceptable.

Question 5: Although the RFP states SQL Server, if the vendor is recommending a Software as a Solution (SaaS) will the database type still be SQL Server or can other relational database types that are ODBC compliant, such as Oracle, be accepted?

Answer 5: Any database is acceptable. Preference will be given to Microsoft SQL server if the solution is hosted on premises on Lake County servers. If the solution is hosted in the cloud then solution will be evaluated as a whole regardless of the backend database utilized.

Question 6: Regarding Section 1.16, Certificate of Competency/Licensure, Permits, and Fees: Other than the described Certificate of Competency, what other licenses and/or fees are required, if any, to comply with the above section? We are a sole-source provider and no subcontractors will be used on the project, if awarded.

Answer 6: Section 1.16 reflects standard RFP language. Firm shall submit all applicable documents related to this Section.

Firm Name: _____ Date: _____

Signature: _____ Title: _____

Typed/Printed Name: _____